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GOVERNMENT OF ARUNACHAL PRADESH
DEPARTMENT OF CABINET AFFAIRS
ARUNACHAL PRADESH CIVIL SECRETARIAT
BLOCK No. 2, 4th FLOOR
ITANAGAR.

NOTIFICATION

The 19th June, 2024

Sub:- **GUIDELINES FOR APPOINTMENT OF PRINCIPAL ADVISOR, ADVISOR, OSD etc. TO HON'BLE CHIEF MINISTER, ADVISOR AND OSD TO HON'BLE DEPUTY CHIEF MINISTER AND OSDs TO HON'BLE MINISTERS, 2024.**

No. CAB/G-13/06/2024/596-608 .—The Governor of Arunachal Pradesh, in supersession of the 'Guidelines for appointment of Principal Advisor, Advisor, OSD etc. to Hon'ble Chief Minister, Adviser and OSD to Hon'ble Deputy Chief Minister and OSDs to Hon'ble Ministers 2020' except in respect of things done or omitted to be done before such supersession, is pleased to frame the following Guidelines namely:

- (i) **Short title and commencement:** - These 'Guidelines' may be called the Government of Arunachal Pradesh '**GUIDELINES FOR APPOINTMENT OF PRINCIPAL ADVISOR, ADVISOR, OSD etc. TO HON'BLE CHIEF MINISTER, ADVISOR AND OSD TO HON'BLE DEPUTY CHIEF MINISTER AND OSDs TO HON'BLE MINISTERS, 2024**'.
(ii) This notification supersedes all previous notification issued under aforesaid powers.
(iii) This notification shall come into force with immediate effect and until further orders.
- The **appointments** of Principal Advisor, Advisor, OSD, etc. to the Hon'ble Chief Minister, Advisor and OSD to the Hon'ble Deputy Chief Minister and OSDs to Hon'ble Ministers shall be **co-terminus**, with the tenure of the Chief Minister, Deputy Chief Minister and Minister respectively, as the case may be.

PRINCIPAL ADVISOR, ADVISOR, OSD, PRO AND VIDEOGRAPHER TO THE HON'BLE CHIEF MINISTER.

- The number of Principal Advisors, Advisors, OSDs, PROs and Videographer shall be as appointed by the Hon'ble Chief Minister from time to time, as per administrative convenience and requirements.
- The minimum education qualification shall be '**Graduate**' from any Recognized University.
- In addition to the above, the **minimum additional requirement** for each post is as below:

Sl. No.	Designation	Experience
1	2	3
I (a)	Principal Advisor/ Advisor (in the rank of Cabinet Minister)	(a) Retired as Secretary (or equivalent) to the Government of India or equivalent in the State Government. or (b) Hon'ble MLA, former Ministers of the State. (c) An eminent person having a minimum of 20 years of service in the State Government.
I (b)	OSD (in the rank of Secretary to the Government of Arunachal Pradesh)	(a) Retired as Deputy Secretary/Under Secretary to the State Government or higher or (b) 05 (five) years of experience of rendering Public Service and having Graduation from a recognized University.
I (c)	OSD (in the rank of Deputy Secretary to Government of Arunachal Pradesh)	(a) 05 (five) years of experience of rendering Public Service and having Graduation from a recognized University.

1	2	3
II (a)	OSD (in the rank of Under Secretary to the Government of Arunachal Pradesh)	(a) Graduate from any recognized University.
II (b)	Assistant PRO (in the rank of Under Secretary to the Government of Arunachal Pradesh)	(a) Graduate from any recognized University.
II (c)	Videographer (in the rank of Section Officer to the Government of Arunachal Pradesh)	(a) Graduate from any recognized University.

6. During the period of service, the officer will get monthly honorarium as under:

Sl. No.	Designation	Fixed Honorarium per Month
I (a)	Principal Advisor/Advisor	As per pay fixed for Cabinet Ministers or last pay drawn minus pension, if he/she is a retired Government officer.
I (b)	OSD	₹ 80,000 or the last pay drawn minus pension if he/she is a retired Government officer.
I (c)	OSD	₹ 70,000 or the last pay drawn minus pension if he/she is a retired Government officer.
II (a)	OSD	₹ 50,000 or the last pay drawn minus pension if he/she is a retired Government officer.
II (b)	Assistant PRO	₹ 50,000 or the last pay drawn minus pension if he/she is a retired Government officer.
II (c)	Videographer	₹ 45,000 or the last pay drawn minus pension if he/she is a retired Government officer.

ADVISOR AND OSD TO THE HON’BLE DEPUTY CHIEF MINISTER.

7. The number of Advisors and OSDs shall be as appointed by the Hon’ble Deputy Chief Minister, from time to time, as per administrative convenience and requirements.
8. The minimum education qualification shall be ‘**Graduate**’ from any Recognized University.
9. In addition to the above, the **minimum additional requirement** for each post is as below:

Sl. No.	Designation	Experience
(a)	Advisor (in the rank of Secretary to the Government of Arunachal Pradesh)	(a) Retired as Secretary to the State Government or higher or (b) 07 (seven) years of experience of rendering Public Service and having Graduation from a recognized University
(b)	OSD (in the rank of Under Secretary to the Government of Arunachal Pradesh).	(a) Graduate from any recognized University

10. During the period of service, the officer will get monthly **honorarium** as under:

Sl. No.	Designation	Fixed Honorarium per Month
(a)	Advisor	₹ 1,00,000 or the last pay drawn minus pension if he/she is a retired Government officer.
(b)	OSD	₹ 50,000 or the last pay drawn minus pension if he/she is a retired Government officer.

OSDs to HON’BLE MINISTERS.

11. The number of OSD to the Hon’ble Ministers shall be restricted to 1 (one) either from amongst serving or retired Government employees of the Department concerned or selected/recommended from outside the Government Department, subject to minimum educational qualifications as specified below.
12. **Hon’ble Ministers shall not be entitled to appoint PRO etc.**
13. The minimum **education qualification** for OSDs will be as below.

Sl. No.	Designation	Experience
(a)	OSD (in the rank of Under Secretary to the Government of Arunachal Pradesh)	(a) Graduate from any recognized University. (b) Persons with unimpeachable integrity and having no criminal antecedents.

14. During the period of service, the officer will get **monthly honorarium** as under:

Sl. No.	Designation	Fixed Honorarium per Month
(a)	OSD	₹ 50,000 or the last pay drawn minus pension if he/she is a retired Government officer.

Other Terms and Conditions.

15. The terms and conditions placed below shall apply mutatis mutandis to Principal Advisor, Advisor, OSD, PRO and Videographer to the Hon'ble Chief Minister and Advisor and OSD to the Hon'ble Deputy Chief Minister and OSDs to Hon'ble Ministers.
16. Government employees appointed as OSDs shall continue to draw pay and allowances as admissible in their existing grade.
17. The entitlements available to officers appointed as Principal Advisor, Advisor, OSD, PRO and Media Officer to the Hon'ble Chief Minister and Advisor and OSD to the Hon'ble Deputy Chief Minister and OSDs to Hon'ble Ministers shall be as under :
- (a) **TADA** : Only to and fro journey expenses will be allowed as per entitlement in case of the officer accompanying the Hon'ble Chief Minister, the Hon'ble Deputy Chief Minister or Hon'ble Ministers or any other official duties as approved by the Hon'ble Chief Minister, the Hon'ble Deputy Chief Minister or Hon'ble Ministers, as the case may be.
- (b) **Leave** : During the service, the Advisor, OSD etc shall be entitled to only Casual Leave per year as admissible to Government servant which cannot be carried forward and will lapse every year.
- (c) **LTC** : No Leave Travel Concession to hometown or otherwise will be entitled.
- (d) **Residential Accommodation** :
- (i) As regards the Advisor in the rank of the Cabinet Minister, he/she shall be entitled to get Government accommodation with the approval of the Hon'ble Chief Minister as applicable to Cabinet Ministers.
- (ii) In case of Advisors, OSDs and PROs, it will not be binding on the Government to provide residential accommodation. However, Government may consider, on case-to-case basis, provision of residential accommodation to such persons depending on availability or reimbursement of House Rent Allowance of ₹ 5,000 (Rupees five thousand) per month only.
- (e) **Medical Facilities** :
- (i) Medical facilities shall be extended as admissible to other Government employees as per entitlement under Chief Minister's Arogya Arunachal Yojana (CMAAY) of the Government of Arunachal Pradesh.
- (ii) However, in case of any critical case, it shall be determined by the Hon'ble Chief Minister in consultation with the Finance Department.
- (f) **Termination of Service** :
- (i) The Government reserves the right to terminate the service of the officer without assigning reasons at any point of time.
- (ii) Similarly with the approval of the Hon'ble Chief Minister/Hon'ble Deputy Chief Minister/Hon'ble Minister, as the case may be, the officer shall have the right to resign from the service by giving one month's notice.
18. **Head of Accounts** :
- (i) As regards officer in the Cabinet rank, the expenditure shall be debitable under relevant sub-head of account of the **Demand No. 3** of the Council of Ministers from where the Pay and Allowances of Cabinet Ministers are being drawn.
- (ii) As regards the Advisor, OSD, PRO etc whose pay has been fixed by the Hon'ble Chief Minister, the expenditure will be debitable under relevant sub-head of account of **Demand No.5** from where the Pay and Allowances of officers of the Arunachal Pradesh Secretariat are being drawn.
- (iii) The Under Secretary (Estt.) of the Arunachal Pradesh Secretariat shall draw the pay as approved by Hon'ble Chief Minister out of the relevant Sub-head of Account specified at Sl. No. (i) and (ii) above and indicate in the appointment order of the officer and disburse it through bank account of the officer after obtaining Aadhaar Card, Front Page of Bank Account and required Photo. Further, the General Administration /Establishment Bill Branch and Finance Department (Budget) shall keep provision/project the amount in their Revised Estimate and also keep provision indicating the name of the officers, pay, month etc. in the Budget Estimate and submit to the FD (Budget) in consultation with the Cabinet Affairs Department.

19. Interpretation of Guidelines :

- (i) Conditions not specified in these guidelines will be decided by Hon'ble Chief Minister in consultation with the Chief Secretary and the Departments of Law and Justice, Administrative Reforms and Finance.
 - (ii) In respect of any dispute arising out of the interpretation of any clause(s) of these guidelines, the decision of the Hon'ble Chief Minister shall be final and binding.
20. The State Government shall have the power to amend these guidelines from time to time, as may be deemed appropriate.
21. This issues with the approval of the Competent authority.

Ankur Garg
I/c Chief Secretary-cum-Secretary
to the Cabinet,
Government of Arunachal Pradesh,
Itanagar.